

Minutes of the Extraordinary Meeting of Woodwalton Parish Council held on Thursday 26th April 2018 at 7:30pm

<p>Present: Cllrs P Peck (Chair), B Gilbert and L Lee</p> <p>In Attendance: L Ellis (Clerk), 3 members of the Woodwalton VH Community Working Group and 2 residents</p> <p>Key: CCC = Cambridgeshire County Council HDC = Huntingdon District Council PC = Parish Council</p>		
1	Chairman's Welcome	The Chairman welcomed everyone to the meeting.
2	To receive apologies and reason for absence	Tracey Adams (WVHCWG)
3	Member's declaration of Disclosable Pecuniary Interests	None.
4	To meet with the Woodwalton Village Hall Community Working Group	Councillors were invited to undertake a guided tour of the building and grounds in order for them to fully appreciate the remedial work undertaken to-date by the WVHCWG.
5	Public and press participation session with respect to items on the agenda	<p>On behalf of the WVHCWG Mr Coles stated that following the March Council meeting he had hoped that the Group would have been paid the £6,000 the Group had requested, hence the reason why he had asked for a meeting with the Council.</p> <p>The Chairman reported that at the March meeting the Council were presented with floor repair estimates with the expectation of a decision being made, there may have been misunderstandings but there had not been any agreement to transfer monies to the Group. Council were advised not to initiate the purchase order as additional contractors were being invited to quote for the work to the floor.</p> <p>Mr Coles stated that all the funding has been provided for the work carried out so far from their village hall funds. The Group have reached the point where they have utilised all available un-earmarked funds and therefore now need the solar farm funding to continue the work.</p> <p>He further stated that the Group were set up to revitalize the hall, it is a small trustworthy group who did not feel that it was necessary to have a Steering Group or a Management Committee. It is hoped that the building will be ready to use in August.</p> <p>Mr Coles then referred Council to the Gawn Consulting Civil & Structural Engineers survey undertaken in 2017 and the discussions centred on asbestos in the building.</p> <p>The Chairman stated that the Council are supportive of the work being</p>

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		<p>undertaken by the Working Group and do not want to stop this work and want to try to move forward.</p> <p>Mr Coles reported that the parquet flooring had been removed and Superior Flooring of Wisbech has recommended the laying of Karndean flooring as a better solution for the building. The group are providing the labour free of charge but want to have the funds to enable them to be flexible.</p> <p>Councillor Gilbert asked for sight of the estimates and enquired about the curtains which appear to have disappeared and whether new fire retardant materials would be used.</p> <p>Mr Coles explained that he was not prepared to run around obtaining 3 estimates, as the group are not a committee.</p> <p>Councillor Lee asked if there would be a committee to run the village hall when it was up and running.</p> <p>Mr Coles stated that he believed that people will come forward to run and support it.</p> <p>Council thanked the group for the tour of the building and for their presentation.</p>
6	To sign and approve minutes of the meeting held on 28 th March 2018	To take the minutes as read and approve them as a true and accurate record. The minutes were then duly signed by the Chairman.
7	Matters arising from the minutes (information only)	None.
8	Correspondence	None.
9	To consider the Woodwalton Village Hall Community Working Group statement dated 8 th April 2018	<p>Councillors considered the statement noting that it was imperative that the Council adhere to the will of the residents who voted at the meeting held on 15th July 2017 regarding the solar farm money.</p> <p>It was agreed that the Clerk should contact HDC for assistance in obtaining the names of 3 organisations that could provide quotations to undertake an asbestos survey. The Gawn report should be used for guidance purposes.</p> <p>The Clerk to contact ACRE for assistance in relation to the legal position of the Working Group and to confirm the beneficial ownership of the village hall and land. It is unclear to whom the Working Group is accountable.</p> <p>Council considered the request for authorisation of £7,603.00. It was agreed that expenditure to date would be reimbursed by cheque against receipts which the WVHCWG would be asked to present at the Council meeting on 16th May.</p> <p>It was further agreed that, for future works, the WVHCWG should obtain quotations for consideration by the Council and the Council would raise</p>

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		<p>purchase orders for the appointed contractors. In preparation for this expenditure, Council agreed to transfer £7,603 of the solar farm money from the Parish Council savings account into the Parish Council's current account; the Council are accountable to the residents; they are acting on their behalf. The next steps were conveyed to the WVHCWG.</p> <p>Council agreed that the WVHCWG be invited to make a presentation at the Annual Parish Meeting on 16th May.</p> <p>Due to the refurbishments underway it is unlikely that the village hall will be in a usable condition for this meeting and will need to be held at another venue. The Clerk to contact the Sawtry WI to ascertain if their building is available.</p>
10	Date and items to be raised at the next meeting	<p>Wednesday 16th May 2018</p> <ul style="list-style-type: none"> ❖ Network Rail Four Tracking project & attenuation barrier ❖ Speed Watch scheme ❖ New waste bin ❖ Memorial Green parking ❖ LHI project ❖ Lighting issue (UKPN) ❖ 2017/18 year-end accounts ❖ WVHCWP overview and reporting
	Meeting closed	The Chairman thanked everyone for attending and then closed the meeting at 9:00pm

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